|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Date Request Received By Agency\*** | **Requesting Party & Contact Information\*** | **Date Response Required *[15 business days from date of request]*** | **Information Requested** | **Does request seek non-custodial records from DTI, OMB or any other agency?\*** *If yes, include name of any person contacted in outside agency, date of contact & date of cost estimate provided by outside agency.* | **Date non-custodial records were provided by other Agency\*** | **Date of Agency’s Internal Review(s)\*** | **Internally Reviewed By\*** | **Date of Agency Response to Requesting Party Under §3.4 of Policy\*** | **Were all requested records provided on date of Agency’s response under §3.4?** *If no, state why.\** | **If all requested records were not provided as of date of Agency response under §3.4, provide date upon which records provided.\*** | **Copying Fees** *(Note-1st 20 pages free)* | **Administrative Fees**  *(Note-1st hour free)* | **Date of Final Disposition\*** |
| 1 | 12/4/17 | Susan Hibbs  6350 LBJ Fwy., #262  Dallas, TX 75240  1-972-960-0033 X 300  shibbs@bluebonnetconsulting.com | 12/26/17 | OABBC Data | No | -- | 12/8/17 | OABBC | 12/8/17 | Yes. Record Responsive by OABCC. | -- | -- | -- | 12/28/17  Closed |
| 2 | 12/6/17 | Craig O’Donnell  Web Editor Dover Post  1-302-346-5441  craig.odonnell@doverpost.com | 12/28/17 | 1033 Data | No | -- | 12/8/17 | Morris | 12/8/17  1/11/18 | Yes. Record Responsive. | -- | -- | *--* | 1/3/18  Closed |
| 3 | 12/8/17 | Craig O’Donnell  Web Editor Dover Post  1-302-346-5441  craig.odonnell@doverpost.com | 1/2/18 | DEMA 1033 Certifications | No | -- | 12/8/17 | Morris | 12/8/17 | Yes. Record Responsive. | -- | -- | *--* | 1/3/18  Closed |
| 4 | 12/8/17 | Craig O’Donnell  Web Editor Dover Post  1-302-346-5441  craig.odonnell@doverpost.com | 1/2/18 | 1033 Demil Classification | No | -- | 12/8/17 | Mims | 12/8/17 | No Record Responsive. | -- | -- | *--* | 1/2/18  Closed |
| 5 | 12/12/17 | Curtis Waltman/MuckRock  Dept MR 44603  411A Highland Ave.  Somerville, MA 02144-2516 | 1/4/18 | Threat Assessments, reports, intelligence | No | -- | 12/12/17 | Mims | 12/12/17 | No. Exempt out of state Atty Gen Op 16-IB20 | -- | -- | -- | 12/27/17  Closed |
| 6 | 12/15/17 | Rathbone Group  Matthew Zemanek  1100 Superior Ave  Suite 1850  Cleaveland, OH 44114  1-800-870-5521  www.RathboneGroup.com | 1/9/18 | Police Report | No | -- | 12/15/17 | Mims | 12/15/17 | No. Exempt 29 Del C Sec 10002(1)(3); 21 Del C Sec 313 and Atty Gen Op 04-IB20; Atty Gen Op 16-IB20 | -- | -- | -- | 1/24/18  Closed |
| 7 | 12/19/17 | Scott E. Kreps  c/o Marshall Dennehey Warner Coleman and Goggin  1007 N. Orange St Suite 600  PO Box 8888  Wilmington, DE 19899  1-302-552-4301 | 1/11/18 | Police Report | No | -- | 12/19/17 | Mims | 12/19/17  1/9/18  1/19/18 | *No. Exempt part of investigatory file 29 Del C Sec 10002(1)(9); and exempt 21 Del C Sec 313 and Atty Gen Op 04-IB20* | -- | -- | -- | 1/19/18  Closed |
| 8 | 12/19/17 | Matt Moffitt  560 Peoples Plaza #134  Newark, DE 19702  1-732-610-0038  matt\_moffitt@comcast.com | 1/11/18 | Police Report | No | -- | 12/20/17 | Mims | 12/20/17  1/29/18 | *No. Exempt Del Op Atty Gen 05-IB08;* | -- | -- | *--* | 1/24/18  Closed |
| 9 | 12/19/17 | Clayton C. Stiles  14804 York Road  Sparks, MD 21152  1-410-785-1212 X 107  estiles@specialresponse.com | 1/11/18 | Detective/Security Licensed and Registered in DE | No | -- | 12/20/17 | Mims | 12/20/17 | *No. Exempt as out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 1/24/18  Closed |
| 10 | 12/20/17 | Joseph Stinson  2616 Bellows Drive  Wilmington, DE 19810  Jrstinson1@icloud.com | ***FYI ONLY*** | In regards to old closed FIOA.  Court discovery procedure letter | -- | -- | -- | -- | -- | *--* | -- | -- | *--* | FYI  Closed |